## Haydock High School



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Ref: IM/KB

14th October, 2016

Dear Applicant,

## **Head of English**

Can I begin by thanking you for expressing an interest in this post, and I hope that the enclosed information will encourage you to apply for it should you feel that you are an outstanding candidate that can make a significant contribution to our school and improving outcomes for our students.

The closing date for applications is Wednesday 26th October, 2016 at 9.00 a.m. and we plan to hold interviews on Monday 31st October 2016. Successful candidates will be notified as soon as the shortlisting process has been completed, and I would ask that you ensure we are able to contact your referees by phone and email.

Yours sincerely,

16XNr

Mr I Murphy Headteacher